

LOCAL SOLUTIONS FOR LOCAL RECOVERY

Bushfire Recovery Community Grant Funding

APPLICATION GUIDELINES

Round 2 closes 11 April 2021

Supporting Communities in Bushfire Recovery

Application Guidelines

Healthy North Coast invites not-for-profit organisations in communities impacted by the 2019-2020 bushfires to apply for grant funding as part of the Australian Government's Supporting Communities in Bushfire Recovery initiative.

The grants program will fund activities that build social connection, mental wellbeing and resilience to support healing and recovery from the impact of bushfires.

Funding of up to \$10,000 (excluding GST) is available.

Who can apply?

Not-for-profit organisations, associations and groups in areas impacted by the bushfires are eligible to apply. Examples include:

- Community associations
- Aboriginal or cultural groups
- Organisations that support men, women, older people, young people etc.
- Sporting groups
- Fire brigades
- Charities
- Environmental and animal welfare groups

Organisations must be a legal entity. Legal entities include not-for-profit organisations, incorporated associations, and unincorporated associations.

Grant applicants will need an Australian Business Number (ABN) in the organisation's name.

Eligible locations

Communities or localities on the North Coast and Mid North Coast that were impacted by the 2019-20 bushfires are eligible for funding. Eligible local government areas are:

- Nambucca
- Port Macquarie – Hastings
- Kempsey
- Clarence Valley
- Bellingen
- Coffs Harbour
- Lismore
- Richmond Valley
- Kyogle
- Ballina
- Byron
- Tenterfield (Tabulam, Upper Tooloom, Urbenville only)

Applicants will be asked to demonstrate how the target community within the relevant local government area was impacted by the fires.

Target groups

Activities may target any community or group of people who were impacted by the fire. Some examples are:

- Everyone in the community
- People experiencing distress
- Older people
- People in remote or isolated areas
- Aboriginal people
- Young people

What activities can we fund?

The grants program will fund projects or activities that build social connection, mental wellbeing and resilience.

Social Connection activities strengthen individual and community connections and build supportive relationships. Examples include:

- Barbecues, coffee mornings, playgroups or networking
- Community events such as fundraisers or family fun days
- Neighbourhood networks and visitor programs

Mental Wellbeing activities promote mental wellbeing, healing and recovery after trauma. Examples include:

- Creative arts, music, mindfulness or relaxation activities
- Training to identify and support people experiencing distress
- Community education or workshops
- Sharing information about services

Resilience activities help the community build its ability to recover from natural disaster.

Examples include:

- Cultural or environmental renewal
- Skills development in bushfire planning and preparedness
- Sustainability and environmental education

Activities not funded

We are unable to fund the following:

- Initiatives that duplicate existing activities and services
- Activities that are more appropriately funded under another grant program or funding source
- Communities, groups or people that were not affected by the 2019-2020 bushfires
- Communities outside the Healthy North Coast region
- Activities that are difficult to link to bushfire recovery
- Initiatives that would require ongoing funding

- Alcohol purchases for community or other events
- Projects that fund commercial activities e.g. ongoing business operational costs
- Capital works or construction, including refurbishment, repair or maintenance of existing community infrastructure
- Purchase of assets e.g. buildings, generators, fences or vehicles.

How will we assess your application?

Healthy North Coast will consider and score all applications on the following criteria:

1. Location

To be considered for funding, your application must target a location that was impacted by the 2019-20 bushfires. Priority will be given to locations that experienced severe impact.

2. Target Group

To be considered for funding, your application must target a group of people who were impacted by the 2019-20 bushfires. Priority will be given to groups that are at greater risk of poor health outcomes.

3. Demonstration of need

We will ask you to tell us how the bushfires impacted your community and target group. Priority will be given to applications that demonstrate a high level of need.

4. Project Outcomes

We will ask you to tell us how the project will benefit your target group, that is, the outcomes that will be achieved. Priority will be given to applications that are able to demonstrate strong outcomes.

5. Capacity to deliver

We will ask you to demonstrate how you will deliver your project on time and within budget. You can do this by telling us about other projects you have delivered successfully. You should also tell us the steps you will take to make sure the project succeeds.

6. Value for money

We will ask you to provide a clear and detailed budget so that we can understand how you will spend the grant funds. We will consider value for money when assessing applications.

Healthy North Coast may contact you if we need further information to help us make a decision.

How to apply

1. Complete the [online application form](#) or download an application form from our [website](#).
2. Submit your signed application form and any supporting documents online or via email to communitygrants@hnc.org.au. If your application form is in PDF format please also attach a version in Microsoft Word.

Please see our [website](#) for examples of funded activities.

Healthy North Coast will aim to inform you of the outcome of your application within 4 weeks of the submission closing date.

Contact

If you have any questions or would like further information please contact Healthy North Coast.

Email: communitygrants@hnc.org.au

Phone: 02 6659 1800

Conditions of the grant process

General	Please read the guidelines and application form carefully. By submitting your application, you confirm that you have examined relevant laws and requirements and are satisfied that your organisation is not participating in any anti-competitive, collusive, deceptive or misleading practices in structuring and submitting your application.
Explanations	Please follow the written guidelines. Verbal explanations or instructions are not binding.
Legal Entity	Healthy North Coast will only enter into a grant agreement with an organisation or individual with established legal status (e.g. under Corporations Law, Health Services Act, Trustee Act), or a natural person at least 18 years of age with mental capacity to understand the agreement.
ABN	Healthy North Coast will only enter into a grant agreement with applicants who have an Australian Business Number (ABN).
Expenses	All expenses and costs incurred by an applicant in connection with this grant process are the responsibility of the applicant. This includes preparing and lodging an application, providing Healthy North Coast with further information, attending interviews, and any other related costs.
Additional information	Healthy North Coast might ask you for additional information to help us make a decision. Any expenses related to providing additional information are the responsibility of the applicant. We might also provide you with additional information or clarification if needed.
Negotiation	Healthy North Coast might negotiate with you to change or update your application after the application is submitted. Negotiations between you and Healthy North Coast are confidential.

Process	Healthy North Coast reserves the right to change or withdraw from the grant process described in this document. Changes may be made for any reason, before signing any contract with any party.
Part applications	Healthy North Coast might agree to fund some and not all of the activity described in an application.
Acceptance	Healthy North Coast may accept one, more than one, or no applications as being successful. We may not accept the lowest priced proposal. Acceptance of an application does not create a contract. No legal relationship will exist between Healthy North Coast and a successful applicant until a formal grant agreement is signed between Healthy North Coast and the applicant.
Conflicts of interest	Applicants must tell Healthy North Coast about any conflicts of interest. This includes anything that could be perceived as a conflict, or may lead to a conflict of interest. Conflicts may relate to the application process or delivery of the project.
Ownership	All applications become the property of Healthy North Coast once submitted. Healthy North Coast may copy or otherwise deal with any application for the purpose of assessing applications.
Lobbying	Applicants must not try to influence the outcome of the assessment process by lobbying Healthy North Coast staff, directly or indirectly. Lobbying will be grounds for disqualification of the application from further consideration.
Fairness	If an applicant feels that they have been unfairly excluded from responding or unfairly disadvantaged by the process, please write to Healthy North Coast at commissioning@hnc.org.au .
No Agreement	Nothing in this grant process creates an agreement, legal relationship, or any contractual obligations or rights. A contract is only created when a formal written grant agreement is executed between Healthy North Coast and an applicant.
Credentials	Applicants must have in place public liability insurance of at least \$10 million, including \$5 million for any one occurrence . Healthy North Coast may require increased insurance coverage limits for some activities depending on the level of risk associated. Professional indemnity and workers compensation insurance may also be needed for some activities. A Working With Children Check is required for all personnel delivering activities and events where children or young people are not supervised by their parent or carer.