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| **GOAL:** *(Specific, Measurable, Achievable, Realistic, Time-limited)* | Increase cervical screening recording to 60% by 31st December 2020 | |
| **TIME FRAME:** | 1/10/19 | 31/12/20 |
| **MEASURE:** | We will use the PIP QI dashboard data provided by NCPHN | |
| **STARTING POINT:**  *Background information*  *Initial discussion* | We wanted to ensure that our patients were continuing to have their cervical screenings recorded and up to date. | |
| **IMPROVEMENT IDEA:**  *Engage team*  *Brainstorm ideas*  *Decide which idea* | Danielle (Practice Nurse) will complete cervical screening course run by TRUE September 2019 then complete work place portfolio within 3 months  Introduce dedicated monthly cervical screening clinics once course completed  Put up posters in waiting room to advertise cervical screening clinic, also update Social Media page  Danielle will go through daily appt schedule and put notification on record to notify admin staff if they are due for CST & they will advise them to book into clinic or discuss with nurse.  Encourage doctors to inform patients of monthly service.  Fax a list of patient names to cervical screening register to get results so that records can be updated (after obtaining verbal or written consent from the patient and documenting in file). | |

Step One: Consider the Change Management

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| **WHY will we do this?**  **What difference will it make?** | **Importance of doing this** *See QI starters for more information***Team Score 10/10** |
| Understand the depth of the team’s motivation to overcome the problems as they arise, complete the change and sustain the change. The stronger the motivation, the greater your likelihood of success.  *See QI starters for more information* |
| **What difference will this idea make to patients?**  We will have up to date cervical screening records for our female patients which will allow us to add them to our recall list and ensure they continue to stay up to date with their screening. Having monthly clinics back at the practice run by a female nurse will help patients make informed choices about their health in an environment they are comfortable and feel safe in. |
| **What difference will this idea make to clinicians?**  Clinicians will easily be able to see if their female patient is up to date with their cervical screening. Records will be up to date and patients who require further follow up will be easier to track. | **Confidence we will succeed**  *See QI starters for more information*  **Team Score**  **8/10** |
| **What difference will this idea make to the practice?**  It will save time as we will know who is up to date and who is overdue for cervical screening. We will be able to offer a better service to our female clients empowering them to make informed health decisions in a place they feel comfortable and are often known within the practice which can also be reassuring for them. |
| **What difference will this idea make to the health system?**  By increasing cervical screening recording at our practice it will ensure that females in our community are up to date with their screening. Hopefully this will go some way in either preventing cervical cancer or earlier interventions with better outcomes for our community. |

Step Two: Planning-Testing-Analysing

|  | **PLAN THE TEST** | **RUN THE TEST ON A SMALL SCALE** | **ANALYSE RESULTS AND COMPARE AGAINST YOUR PREDICTION** |
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| **START TESTING** | Danielle will complete cervical screening course | 3 day face to face course at TRUE clinic Brisbane September 2019. Portfolio of 16 CST completed in our practice under supervision during October 2019 (2.5 days of CS clinics) | Results  Danielle has completed cervical screening course and has undertaken her supervision. She is now ready to introduce a dedicated monthly cervical screening clinic. |
| **KEEP TESTING – FIX PROBLEMS OR TAKE ANOTHER STEP** | Introduce dedicated monthly cervical screening clinics | First Clinic held 19th November 2019 | Results  We put up posters in waiting room to advertise the clinic and found we had to run 2 clinics per month for the first 3 months to catch patients up. We had a great response and the clinics ran very successfully. I had great feed back from patients stating they were happy they could attend the practice and see a female rather than the male GP’s. They also remarked they liked not having to travel to another clinic or community centre where their history was not known. |
| **KEEP TESTING – FIX PROBLEMS OR**  **TAKE ANOTHER STEP** | Danielle will go through daily appt schedule and put notification on record to notify admin staff if they are due for CST & they will advise them to book into clinic | Start date of test: November 2019. | Results: This led to a huge uptake of patients booking in who “had been meaning to for ages!” It also opened the communication gateway for Danielle to discuss clinics with patients who were nervous and unsure about CS for numerous reasons. |
| ***ADD AS MANY ROWS AS YOU NEED TO KEEP TESTING*** | Fax a list of patient names to cervical screening register to get results so that records can be updated. | This was first started in October for the supervised clinic and Danielle has done this for each clinic but now only for patients who have had an abnormal PAP / CS history. Or for any new patient who we have no history for who have previously had abnormal results. | Results: This has sometimes taken a little longer than expected with getting reports back. I have found it better to fax off and then follow up with a call to speed things up. |
| **ROLLOUT TO BUSINESS AS USUAL** | **Who will regularly do what, when and by when? How will you maintain your improvement (what is your plan B if staff are on leave, etc)?**  With the success of the monthly clinics Danielle will continue with this. Admin staff will continue to advise identified patients of next monthly clinic and add names onto wait list or cancellation list that is saved in the practice shared hard drive. By doing this we expect to maintain our improvement.  By having a waitlist and cancellation list on the shared practice hard drive it also enables Danielle to follow up patients who have cancelled and allows other admin staff to follow up should members of staff be on holiday or off sick.  **What data will you collect to review your progress?**  Danielle will keep track of cervical screening recording by checking the PIP QI dashboard to ensure we are maintaining our recording levels. Danielle also keeps a Cervical Screening Record of Results to ensure all CST’s are documented and appropriate follow up is undertaken if necessary. | | |
| MONTH REVIEW DATE: | | |